



Ilderton Community Improvement Plan 2019

The Municipality of Middlesex Centre is pleased to announce the 2019 “Ilderton Community Improvement Plan”. In 2013, Middlesex Centre Council adopted the “Ilderton Community Improvement Plan” for the village of Ilderton in order to encourage rehabilitation and redevelopment within the downtown core of Ilderton. The CIP consists of four programs:

- Façade and Signage Improvements Grant Program (application through public)
- Development Charges Grant Program (application through public)
- Property Tax Equivalent Grant Program (application through public)
- Municipal Streetscape Enhancement and Land Redevelopment Program (municipal)

The 2019 budget has been established with monies allocated to this program to contribute to the various programs.

For the 2019 CIP applications, successful applicants will receive 50% of project costs, up to a maximum project cost of \$10,000. Therefore, the maximum grant the municipality will be allocating to one project is \$5,000.00. Total project costs can exceed \$10,000, but the municipality will contribute a maximum of \$5,000.00. Monies will be distributed to approved projects upon completion of project. Eligible façade and signage improvements include, but are not limited to:

- Provision of barrier-free access
- Installation of new signs and replacement of existing signs
- Painting, cleaning and restoration of exterior, including masonry work
- Landscaping
- Repairs to windows and doors
- Roof work
- Replacement of exterior architectural features
- Installation and replacement of exterior lighting
- Alterations to awnings and other entrance features

Professional design services that are necessary to undertake eligible work also qualify for the grant program.

Eligibility and General Requirements

Applicants will be only considered within the Ilderton CIP designated area. The CIP does establish some flexibility in this respect. Please see attached map.

Application Process

- Applicants are required to contact the municipality’s acting Economic Development Officer (Scott Mairs) who will serve as the primary contact for the CIP process.
- The Economic Development Officer will set up a brief meeting with the applicant on-site
- The applicant is encouraged to have the application (attached to this report) completed in draft form at the time of the meeting
- Subsequent to the consultation meeting, staff will review the proposal and provide feedback for the applicant to complete to the application
- Application submitted in final form to the municipality

Evaluation Process

The 2019 CIP Evaluation Committee will consist of:

- (1) Director of Community Services – Scott Mairs
- (2) Director of Corporate Services– Tiffany Farrell
- (3) Planner – Durk Vanderwerff
- (4) Ward 1 Councillor – Debbie Heffernan
- (5) Member of the Public – Dennis Adlington

From section 5.5.3 of the CIP, the evaluation criteria is outlined as follows:

“The primary evaluation criteria that the CIP applications Review Committee will consider will be the proposal’s conformity with the Ilderton Downtown Master Plan, and its support for the community’s vision for the Ilderton commercial core. As part of its review the Committee will also consider the timeframe and size of the proposed project as well as the amount of money being requested by the applicant”

Timelines

In general, it is staff’s desire to keep to the following general timeline:

Dates	Action
Monday, November 11th	Applications for Intake 2 made available to CIP stakeholders
November 11th – 22nd	Period for consultation with stakeholders and municipality
November 28th	Due Date for Intake 2 Applications - 2019
December 2nd – 5th	Committee Review Applications & Follow-up
Wed., December 18th	Council for final approval
December 31st	Projects must be complete deadline (unless otherwise noted during application process)

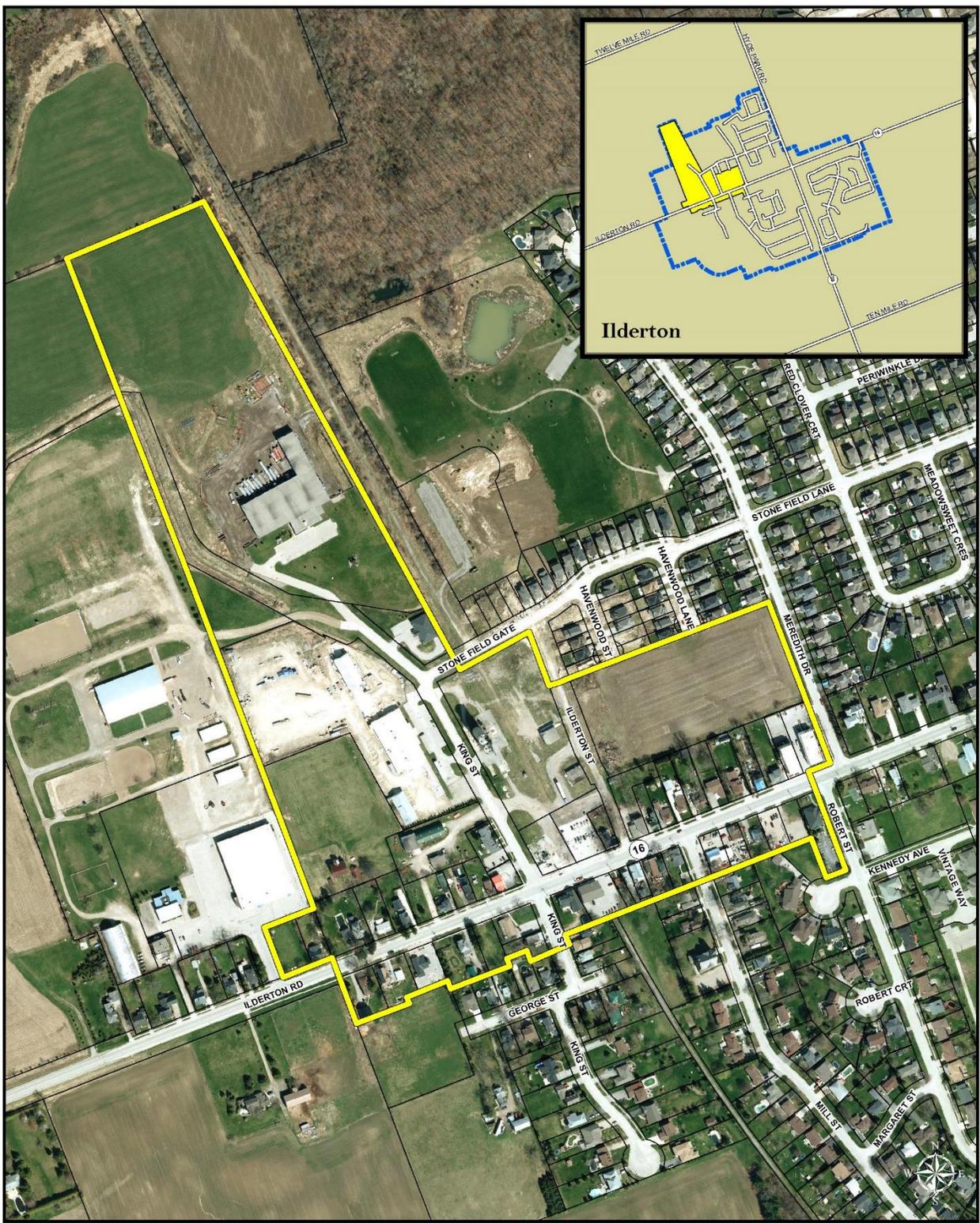
Projects are to be completed by December 31st, 2019. If a project is expected to be completed after December 31st, please indicate this on the application and the reason why it cannot be completed in 2019. **Please understand that not all of the projects in 2019 may receive approval based on resources. However, we hope to continue the program in subsequent years and hope that applicants will continue to apply.**

Please visit www.middlesexcentre.on.ca for more information on all of the Ilderton Community Improvement Plan programs and in addition the Avi Friedman “Retooling Downtown Ilderton” document.

Copies of the application form are also available.

For More Information

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Acting Economic Development Officer
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Ilderton Community Improvement Plan ~ Project Area

 *Approximate CIP Boundary*
 *Ilderton Settlement Boundary*

SCHEDULE "A"

SCALE 1:5,000
 METRES
 ORTHOIMAGERY: 2010